

Road Racing Drivers Club

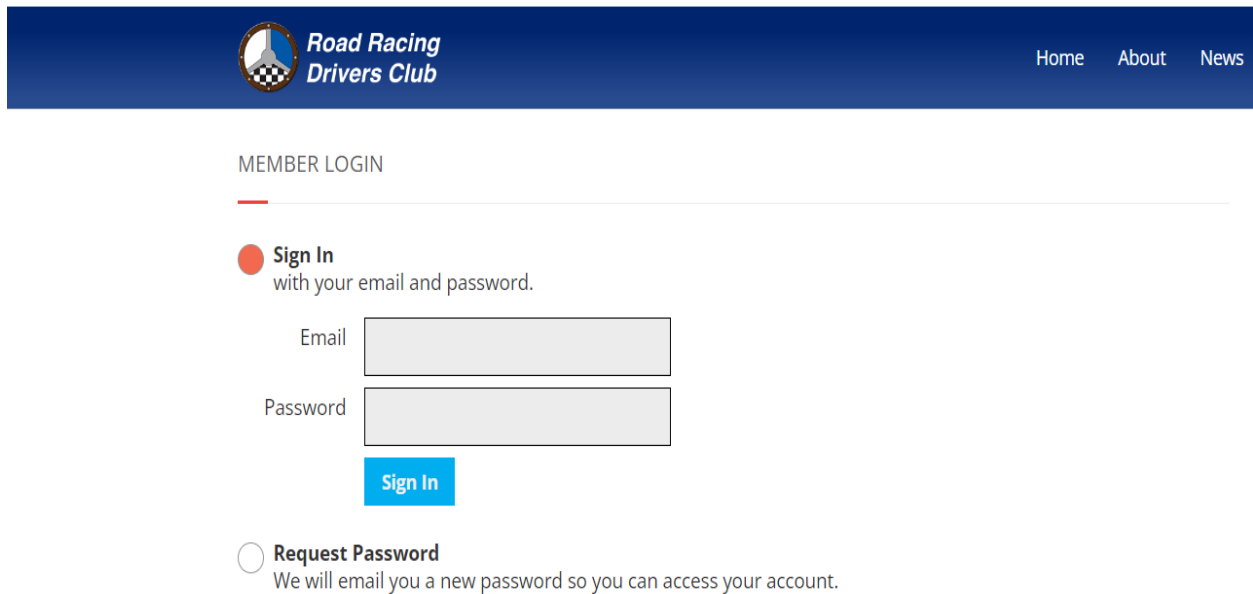
Member Management and Event Registration User Manual

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Road Racing Drivers Club Member Login Instructions

- Click on the following link or copy and paste it in your web browser: <https://rrdc.org/member-login/#myaccount>, or you may go to the rrdc.org website and click on the “Member Login” button in the top right corner of the banner.
- Enter your email address. First time users will need to click on the “Request Password” button. A password will be sent to the email address on file. In future logins, if you don’t remember your password, click on the “Request Password” button.



MEMBER LOGIN

Sign In
with your email and password.

Email

Password

Request Password
We will email you a new password so you can access your account.

- If you receive an error message “Email not on file”, please verify you have typed the email address correctly. If correct and you have received this message, please reach out to the site administrator, Christian Glass (christian.fergusco@gmail.com) to resolve this issue. There are various reasons why you might receive this message. Only 1 login email address is permitted per account.
- Once you successfully login you will be automatically directed to your “Member Login” screen which is shown on page 3 of this manual.

RRDC Member “Login Screen” - “About” Tab

- Once you successfully login the “About” screen will appear. You may add or modify the information as you deem necessary. Remember to click the “Save and Continue” button at the bottom of the screen if you add or modify anything. Note: the login email is the email associated with your account. If you change your email, you must update it on this screen and this is the email you must use for future logins.
- Please note the information on the “About” screen is needed for RRDC organizational purposes only and is not available to the general public nor other members.
- When you are on the “About” screen and press the “Save and Continue” or the “Skip” button you will go to the “Profile” screen or you may click on the “Profile” tab.

MEMBER LOGIN

[About](#) [Profile](#) [Sign Out](#)

Member Name	<input type="text" value="RRDC Member Test account"/>
Preferred First Name	<input type="text"/>
Address	<input type="text"/>
	<input type="text" value="City, state/province, postal code"/>
Login Email	<input type="text" value="alpha1@gmail.com"/>
Alternative Email No 1	<input type="text"/>
Alternative Email No 2	<input type="text"/>
Phone	<input type="text"/>
Mobile	<input type="text"/>
Website	<input type="text"/>
Member Since	<input type="text"/>
Password	Change

Associate Member

Associate Member

Membership expires on Jan 1, 2025

[Renew, Upgrade or Update Billing](#)

[Save & Continue](#)

[Skip](#)

RRDC Member “Login Screen” - “Profile” Tab

- If you click on the “Profile” tab on the “Member Login” page it will take you to the screen below.
- Please feel free to update your picture(s) and descriptions. This is your page to maintain and update as you desire. Your profile picture(s) and description are what will show up on the rrdc.org webpage in the members section when someone clicks on your name. Your contact information in the “About” tab is not visible to the general public nor any other members. It is used for RRDC organizational purposes only.
- Click on the “Blue?” in each section to learn how to add or modify your Profile or Description.
- If you make changes please do not forget to click on the “Save and Continue” button at the bottom of the page. If you press the “Skip” button your changes will not be saved.

About Profile Sign Out

Profile Gallery [Learn more](#)

Upload pictures to your profile, or click an image to delete:

Click or drop file here to upload image

Profile Description [Learn more](#)

Describe your products & services:

Edit [X](#) **B** *I* U **E** **≡** **≡** **≡** **≡** **≡** **≡**

Save & Continue Skip

RRDC Member Annual Dues Renewal and Donations

- To renew your membership, click on the “Renew, Upgrade, Update Billing” blue button at the bottom of the “About” screen. See Below.

Associate Member
Associate Member

Membership expires on Jan 1, 2025

[Renew, Upgrade or Update Billing](#)

- Once you have clicked on the blue “Renew, Upgrade or Update” button, scroll down the screen to donate to the various causes and/or pay your membership dues. Click on a button(s) for donations you wish to make. See screen example below.

Donohue Foundation Donate \$30
Donate \$30 to The Mark Donohue Foundation a 501(c)(3) charitable organization. This donation is considered a charitable contribution for income tax purposes. Please consult your tax advisor. A formal receipt will be mailed to you for your records.

Donohue Foundation Donate \$80

Donohue Foundation Donate \$155

Donohue Foundation Donate \$260

Donohue Foundation Donate \$515

RRDC Donate \$30
Donate \$30 to RRDC. A donation to the RRDC is not considered a charitable contribution for income tax purposes. It may however be a business expense. Please consult your tax advisor.

RRDC Donate \$80

RRDC Donate \$155

RRDC Donate \$260

RRDC Donate \$515

Team USA Donate \$30
Donate \$30 to Team USA. A donation to Team USA is not considered a charitable contribution for income tax purposes. It may however be a business expense. Please consult your tax advisor.

Team USA Donate \$80

Team USA Donate \$155

Team USA Donate \$260

Team USA Donate \$515

RRDC Member Annual Dues Renewal and Donations (continued)

- If you do not wish to donate, please scroll to the bottom of the page to select how you wish to pay your dues. You may pay either by cc or paper check. Please click on the appropriate button for your chosen payment method. See screen example below.
- If you have chosen to donate, the donated amount will be automatically added to the amount of the dues.
- **If you are paying by cc and require an invoice, you must select “Mail Check”.** See page 7 of this manual for specific instructions.

Associate Annual Dues - Pay by Credit Card
\$80 / year

Associate Annual Dues - Mail check
\$80 / year

- If you do not require an invoice, select the **“Pay by Credit Card”** button, the following will appear.

Name on card

Billing address

City, state/province, postal code

Credit/debit card Card number MM / YY

Save & Continue

Skip

- Neither the site nor the RRDC saves your cc information. Please provide the requested information.
- Press the **“Save and Continue”** button to complete the transaction.
- An email confirmation of the dues renewal and total amount paid will be sent to you.

RRDC Member Annual Dues Renewal and Donations (continued)

- If you select the **“Mail Check”** button the following drop down will appear. If you require an invoice, please select the **“Email an invoice button.”** An invoice will be generated, shown on your screen, and emailed to you. **Please see page 8 for an example of the invoice.**
- In order to pay the invoice by cc, you click on the words in **“Blue” “Click here to pay online”** below the **“Due”** amount on the invoice. A box will open and you will enter your cc information.
- Press **“Save and Continue”** to complete the transaction.

Associate Annual Dues - Mail check
\$80 / year
\$80 to renew for period through Jan 1, 2025

Make Check Payable to: Road Racing Drivers Club

Mail to: Road Racing Drivers Club
8377 Green Meadows Dr N., Suite A
Lewis Center, OH 43035

Email me an invoice for payment

Save & Continue **Skip**

RRDC Invoice If Paying By Check

- Please see the attached example of a dues/donations invoice if you select the “Email an Invoice” button. An invoice will automatically be emailed to the Login email. You may also print the invoice. If paying by cc click on the “[Click here to pay online](#)” which is below the amount due. Please press the “Close” button when finished.

Road Racing Drivers Club, Inc.
8377 Green Meadows Dr. N., Suite A
Lewis Center, OH 43035

Invoice

Bill to:
CG Test 2 120223
1314 Test Dr
Columbus, MO 45167
cgtrades4243@gmail.com

Date: Dec 5, 2023
Invoice #10009

Item	Qty	Price	Subtotal
Associate Member - Associate Annual Dues - Mail check Jan 1, 2024 - Jan 1, 2025	1	\$80.00	\$80.00
Donohue Foundation Donate \$30	1	\$30.00	\$30.00
RRDC Donate \$30	1	\$30.00	\$30.00
Team USA Donate \$30	1	\$30.00	\$30.00

Subtotal \$170.00
Tax \$0.00
Total \$170.00
Due \$170.00

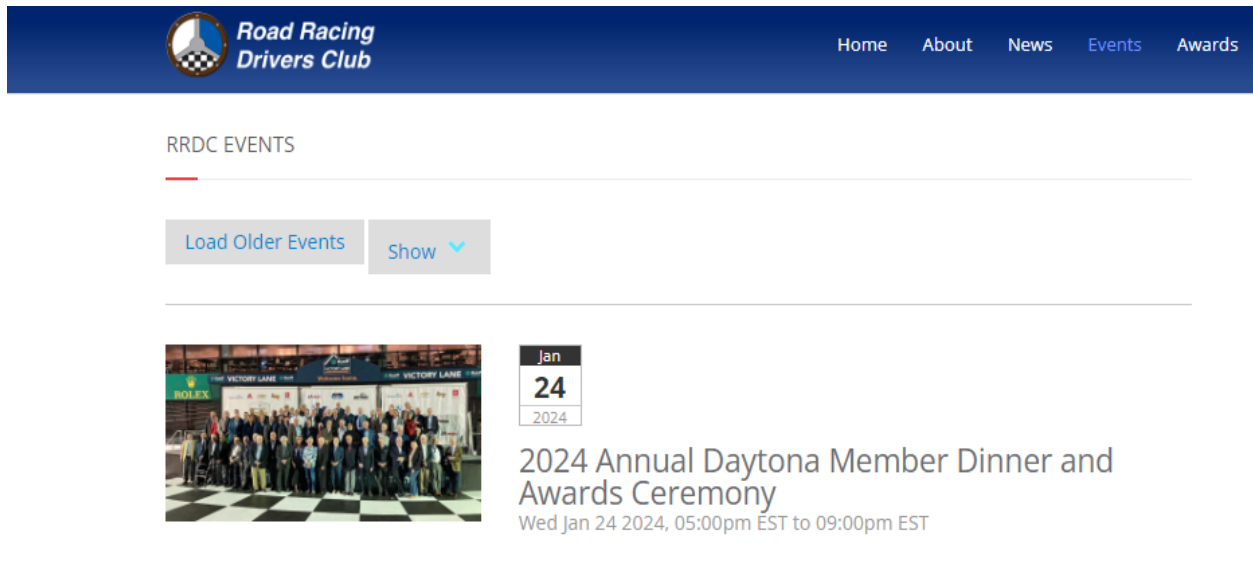
[Click here to pay online now](#)

Donations to the RRDC and Team USA are not deductible as charitable contributions for income tax purposes. They may, however, be considered ordinary and necessary business expenses. Please consult your tax advisor.

Donations to The Mark Donohue Foundation Inc., an IRS recognized 501(c)(3) foundation, are deductible as charitable contributions. Please consult your tax advisor. An letter acknowledging your donation will be mailed to you via USPS.

RRDC Member Daytona Dinner Reservation

- Only RRDC members may register for the dinner. If you are inviting guest(s) **you must register them and you must also pay for them.** You may access the registration by clicking on the link in the email announcing registration is open or by going to the rrdc.org web page and click on the “Member Login” button on the banner in the top righthand corner.
- The link in the email will take you to the screen below. If you are registering after signing onto your member account, click on the “Events” tab in the banner at the top of the page. You will be directed to the screen below.
- Click on the member group picture as shown in the screen and you will be directed to the Registration Screen.



RRDC EVENTS

Load Older Events Show

Jan
24
2024

2024 Annual Daytona Member Dinner and Awards Ceremony
Wed Jan 24 2024, 05:00pm EST to 09:00pm EST

- An example of the “Registration Screen” is on Page 10 of this manual. Click on the blue “Registration” button at the bottom of the screen which is to the right of the Google map.

RRDC Member Daytona Dinner Reservation (continued)

Event List



2024 RRDC Annual Daytona Member Dinner and Awards Ceremony

Tweet [Share](#)

RRDC Members and Invited Guests

Please join us Wednesday January 24, 2024 in advance of the Rolex 24 at Daytona

5:00 pm Cocktail Reception - Cash Bar

6:15 pm RRDC Member Photo

6:30 pm Dinner

Individual tickets on or before January 13, 2024 **TBD** - 1/14/24 and after **TBD**

Tables of 10 on or before January 13, 2024 **TBD** - 1/14/24 and after **TBD**

Meal Choice: Beef, Chicken, or Vegetarian

Red and White Wine Served at the tables

The following RRDC Awards are presented at the dinner:

Mark Donohue Award, Phil Hill Award, Akin Award



Venue: Daytona International Speedway - 500 Club

Address: 1801 W. International Speedway Blvd.
Daytona Beach FL 32114, US

Starts: Wed Jan 24 2024, 05:00pm EST

Ends: Wed Jan 24 2024, 09:00pm EST

[Register Now!](#)

RRDC Daytona Dinner Registration (continued)

- After you click on the Blue “Registration” button, the following will appear below the “Registration” button.

	Price	Qty
Daytona Dinner Individual Ticket	\$170	<input type="text" value="v"/>
Daytona Dinner Table of 10 Ticket	\$1,700	<input type="text" value="v"/>

Full name	<input type="text" value="CG Test 2 120223"/>
Email	<input type="text" value="...@mail.com"/>
Phone	<input type="text" value=""/>

- Select a quantity for individual or table ticket(s) by pressing the arrow in the QTY box. A quantity will drop down. See page 12 for more details on the registration process.

	Price	Qty
Daytona Dinner Individual Ticket	\$170	<input type="text" value="v"/>
Daytona Dinner Table of 10 Ticket	\$1,700	<input type="text" value="v"/>

RRDC Daytona Dinner Registration (continued)

- In this example below a quantity of 2 was selected for individual tickets. The member's name and email will populate automatically. **If the "Phone Number" does not populate, you must enter it.**

For - Daytona Dinner Individual Ticket #1

Full name

Please choose your meal type

For - Daytona Dinner Individual Ticket #2

Full name

Please choose your meal type

Full name (primary)

Email

Phone

- If you do not know the name of your guest(s), you must enter your last name followed by "guest 1". Example "LG guest 1", "LG guest 2" etc. depending on how many guests you have.
- **You must Select a meal choice for each ticket from the drop-down menu.**
- **Please make every effort to have your quest name(s) and meal choice(s) finalized, as once you register you will not be able to edit your registration. You will have to email the event manager, Lisa Noble noblerace@aol.com with your changes.**
- Once you have entered all of your guests and meal choice, then you must decide how you will pay for your ticket(s) either by cc or by mailing a check. See page 13 for payment details

RRDC Daytona Dinner Registration (continued)

Name on card	<input type="text"/>
Billing address	<input type="text" value="1356 Anywhere"/>
	<input type="text" value="Columbus, MO 43035"/>
Credit/debit card	<input type="text" value="Card number"/> <input type="text" value="MM / YY"/>
	<input type="radio"/> Click here to: Make checks payable to: Road Racing Drivers Club Checks must be received by January 15th to insure your reservation. Mail To: Road Racing Drivers Club 8377 Green Meadows Dr. N., Suite A Lewis Center, OH 43035

Register!

-
- If paying by cc, please enter your cc number and applicable information if different from the name and billing address that is generated from your member file.
 - Neither the site nor the RRDC saves your cc information.
 - If paying by check please click on the “button” below the credit card information. Mail your check based on the instructions provided.
 - After selecting your payment method, please press the Blue “Register” button. An email confirmation of your registration and payment will be sent to you which may also serve as your invoice. Your registration is complete. You may log out.